

**Scott Edwards, DDS & Greg Kemp, DDS**

*Privacy Is Important to Us*

**Acknowledgement of Receipt of Notice of Privacy Policies**

I received a copy of the Notice of Privacy Practices of Practice Name. I hereby authorize, as indicated by my signature below, Practice Name to use and to disclose my protected health information for any necessary clinical, financial, and insurance purpose, as authorized in the Patient Consent form.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please check your preferred means of communication:**

- You may contact me at my home telephone number \_\_\_\_\_
- You may contact me on my mobile telephone number \_\_\_\_\_
- You may contact me on my work telephone number \_\_\_\_\_
- You may send me an email at: \_\_\_\_\_
- Other: \_\_\_\_\_

Please list authorized persons with whom we may discuss your Protected Health Information (PHI). Please notify us if you desire to remove a name from this list in the future. **(circle)**:

1. \_\_\_\_\_ Relationship: \_\_\_\_\_ Date \_\_/\_\_/\_\_ added / removed
2. \_\_\_\_\_ Relationship: \_\_\_\_\_ Date \_\_/\_\_/\_\_ added / removed
3. \_\_\_\_\_ Relationship: \_\_\_\_\_ Date \_\_/\_\_/\_\_ added / removed

**For Office Use Only:**

We attempted to obtain written acknowledgement of receipt of our Notice of Privacy Practices, but acknowledgement could not be obtained because:

- Individual refused to sign
- Communication barriers prohibited obtaining the acknowledgement
- An emergency situation prevented us from obtaining the acknowledgement
- Other (Please Specify) \_\_\_\_\_

Staff Person Initials \_\_\_\_\_